

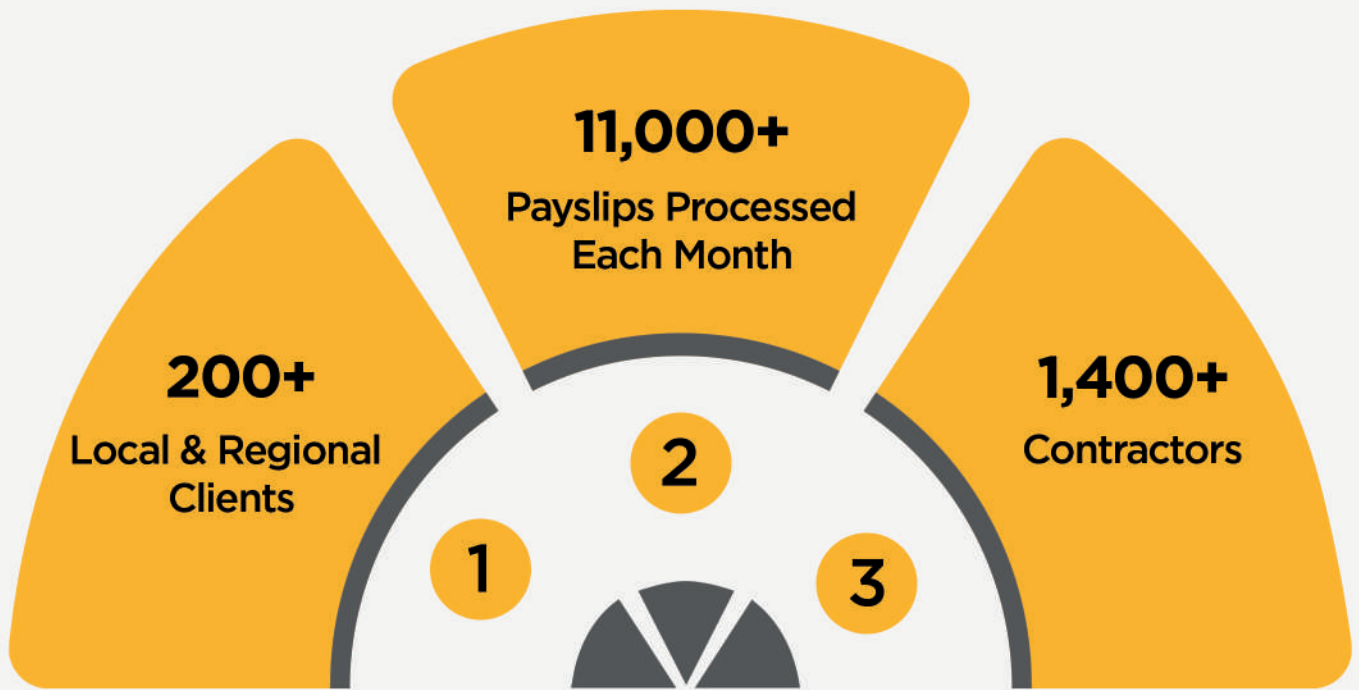


PAYROLL AND
OUTSOURCING



**MORE PARTNER
THAN PROVIDER**





The Best Payroll And HR Outsourcing Services Provider

In Myanmar, Cambodia & Laos

P&O® was founded by the leaders of Asia's best recruitment and corporate secretarial service firms to minimize legal exposure and maximize operational success for their existing clients, who consist of some of the most prominent local and multinational companies. With a combined in-market experience of more than a decade, we identified an opportunity to support local and international companies with outsourced payroll and PEO services, with ongoing value-added advisory services to build our clients confidence operating in Myanmar, Cambodia and Laos.

P&O® provides high touch services that remove all administrative burdens, pain-points and onerous filings with employee payroll, headcount quotas and staffing budgets.

We know the legal and regulatory environment better than many firms.



Our Solutions & Services



Professional Employer Organisation Service (PEO)

1

We hire your employees, becoming their employer of record for tax, compliance and insurance purposes

2

We are your HR Department; we manage your human resource administration freeing up more time for business strategy and development

3

We guide you in the event of unforeseen HR matters, such as claims, background checks, and legislative requirements

4

Our services can be used for both local and expatriate employees



Payroll Services

1

Staff payroll calculation & disbursement – national and international staff

2

Management of registration for the company with social security and labour office

3

Management of employee's offboarding process at the government offices

4

Management of Social Security documentation and payments

5

Management of income tax deductions, filing obligations and payments

6

Drafting and registering employment contracts in accordance with the local laws

7

Reports and returns – operating in full compliance with national laws

8

Sourcing the private health/life insurance packages that meets the client's expectations for its employees

Our Solutions & Services



Recruitment Services

1

Through our sister company, MyWorld Careers, we provide best-in-class recruitment services.

2

MyWorld has access to the best of the best job seekers in the marketplace.

3

MyWorld recruitment teams constantly engage with local bi-lingual mid-career professionals to discuss professional and personal development, filtering out the best candidates for each role that needs to be filled.

4

MyWorld has the largest repatriate database and is able to leverage their 3 regional offices in Myanmar, Cambodia and Laos.



HR Services

1

Consultation and recommendation of foreign and local worker status

2

Review of all legislative documentation, employee contracts and respective registrations

3

Evaluation of compensation and benefits, salary benchmarking and organizational structure

4

Assessment of onboarding processes and administration of full- or part- time employees

5

Review of insurance policies, risk and indemnification when working on client projects, on- and off- site

Our Solutions & Services



Visa & Immigration Services

- 1 Business visa application and extension
- 2 Work permit application and renewal
- 3 Worker card registration and renewal
- 4 Interim sponsorship between employers

WHY P&O?



Our management has over 8 years of experience operating payroll & staffing businesses in Myanmar, Cambodia and Laos



We work with strict data privacy and controls when managing your confidential employee data



We will always pay your employees the right salary, on-time, every-time



We are an experienced team of HR & Tax professionals who work closely with Government Departments and Tax Authorities

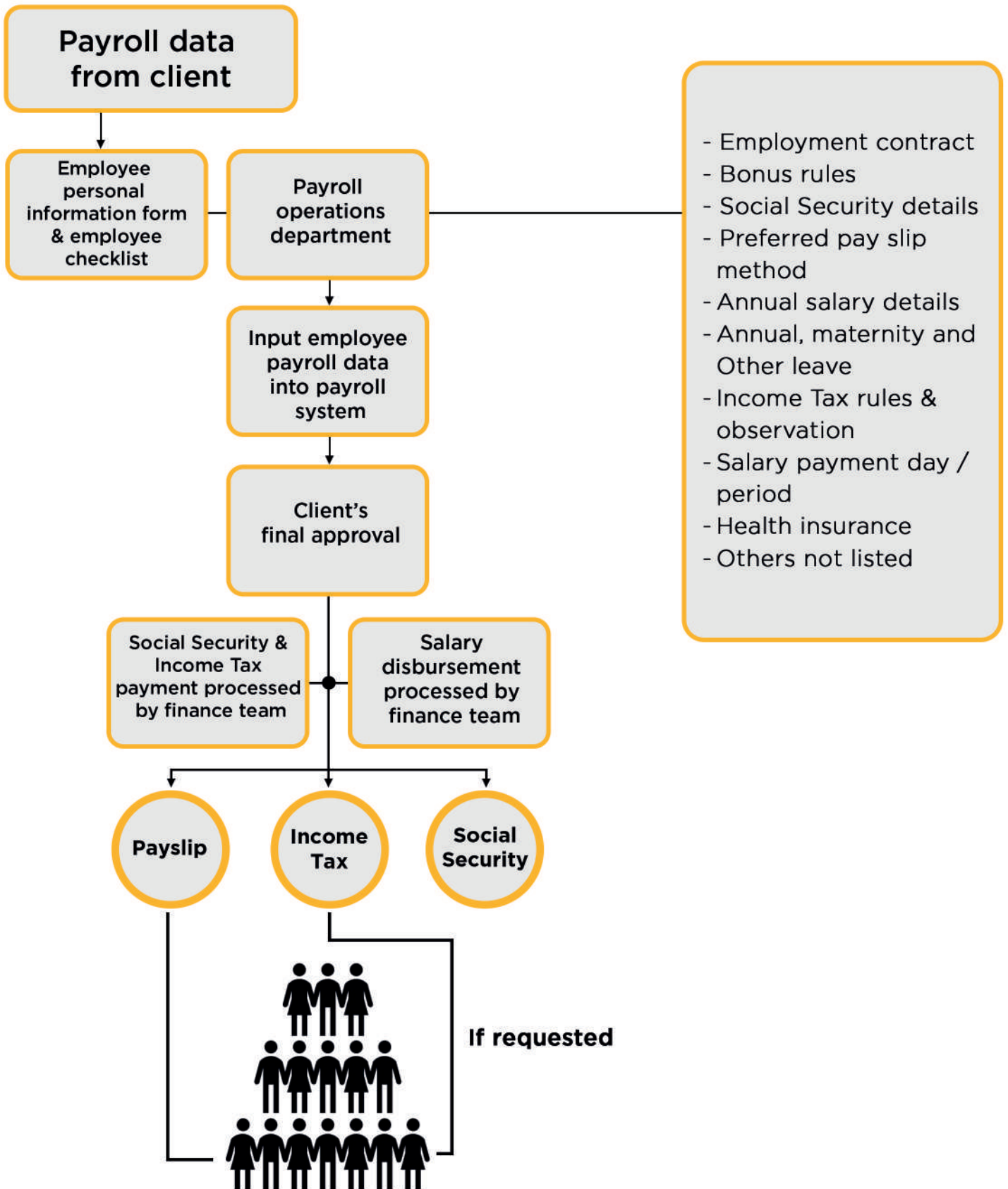


We have 1,400+ external contract workers and we process over 11,000+ payroll transactions each month



We are trusted by the biggest local and international brands

Great Process



Testimonials

Chief Human Resources Officer ★★★★★

Global Telecom Company

Our company has been using P&O's outsourcing services for a year now and our experience has been very good. The high level of service to our employees, quick turnaround to requests and effective & reliable support have made this a smooth experience for us!

HR Manager ★★★★★

Multichannel Television Service Provider

P&O since 2016 is our main partner for recruitment consultancy and payroll solutions. P&O and managers dedicate a big importance to their clients' satisfaction by providing strong expertise and experience, as much as highly trustable and pleasant work partnership. We highly appreciate their efficiency and pragmatism regarding local HR matters.

Financial Controller ★★★★★

Manufacturing Company

P&O people are pleasant to work with. Having good experience and knowledge within the payroll service industry as well as responsive to all our inquiries. These kinds of support are essential so companies can focus more on the business side. It is a pleasure to do business with P&O.


Our Brands



Our Offices

We are active in Asia and have offices in

Myanmar

 www.myanmar-payroll-and-outsourcing.com.mm

 Myanmar Payroll & Outsourcing

 Myanmar Payroll & Outsourcing


Cambodia


 www.cambodia-payroll-and-outsourcing.com


 Cambodia Payroll & Outsourcing

 Cambodia Payroll & Outsourcing

Laos

 www.laos-payroll-and-outsourcing.com


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